



Contra  
Costa  
County

To: Board of Supervisors  
From: Sharon L. Anderson, County Counsel  
Date: February 12, 2019

Subject: Conflict of Interest Code Amendment for the Public Works Department

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**RECOMMENDATION(S):**

APPROVE amended Conflict of Interest Code for the Public Works Department, including the list of designated positions.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

The Public Works Department has amended its Conflict of Interest Code and submitted the revised code, attached as Exhibit A, to the Board of Supervisors for approval pursuant to Government Code sections 87306 and 87306.5.

The changes include an updated list of positions designated to file conflict of interest statements.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **02/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II  
Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 12, 2019

David Twa, County Administrator and Clerk of the Board  
of Supervisors

Contact: Cynthia Schwerin, Deputy  
County Counsel, (925) 335-1800

By: Stephanie Mello, Deputy

### BACKGROUND: (CONT'D)

These changes will ensure that the Conflict of Interest Code accurately reflects the current positions and organizational structure in use by the Public Works Department. A strike-out version of the list of designated positions for the Conflict of Interest Code is attached as Exhibit B.

### CONSEQUENCE OF NEGATIVE ACTION:

Code will not be accurate.

### ATTACHMENTS

Exhibit A - Public Works Department COI Code

Exhibit B - Public Works Department COI Code REDLINED