



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: February 12, 2019

Subject: AUTHORIZE WRITE OFF OF UNCOLLECTABLE ACCOUNT RECEIVABLE BALANCE

RECOMMENDATION(S):

APPROVE and **AUTHORIZE** the Director of Airports or his designee to write off the uncollectible outstanding balance of former hangar and tie-down tenant, Walter Lyall, in the amount of \$1,053.86.

FISCAL IMPACT:

There will be no impact to the General Fund. The impact of the write off will be borne by the Airport Enterprise Fund.

BACKGROUND:

The Airport is carrying an outstanding balance on the account of Mr. Walter Lyall, a former hangar and tie-down tenant, in the amount of \$1,053.86 due to non-payment of assessed charges. Airport staff worked with Walter Lyall over the past two years in an effort to bring the account current. On October 24, 2018, to satisfy unpaid taxes, the County Assessor's Office held an Unsecured Property Tax Sale and sold the aircraft Mr. Lyall had stored at Buchanan Field

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

BACKGROUND: (CONT'D)

Airport. A portion of the sale proceeds were used to reduce the amount owed to the Airport by Mr. Lyall. The remaining balance of \$1,053.86 is deemed unrecoverable as the cost of the recovery would be greater than the amount owed. For this reason, Airport staff recommends that the remaining balance be written off.

CONSEQUENCE OF NEGATIVE ACTION:

The Airport Enterprise Fund will be overstated by \$1,053.86.