



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Joseph E. Canciamilla, Clerk-Recorder  
Date: February 12, 2019

Subject: Two Year Contract Extension with SOE Software

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract amendment with SOE Software Corporation (dba Scytl), to extend the term from December 31, 2018 through December 31, 2020 and increase the payment limit by \$150,000 to a new payment limit of \$390,000, for web hosting and Election Night reporting.

**FISCAL IMPACT:**

The cost of this contract is included in the 2018-19 and 2019-20 budgets. The cost is 100% County General Fund.

**BACKGROUND:**

On September 1, 2015, the County entered into an agreement with SOE Software Corp. to provide web hosting for Clerk-Recorder-Elections functions, including election information, look-up tools, mobile device support, and election night reporting. The contract was previously extended through December 31, 2018. Approval of this amendment will allow SOE Software Corp. to continue to provide these services through December 31, 2020.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **02/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Scott O. Konopasek,  
925-335-7808

By: Laura Cassell, Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this extension is not approved, the Department will lose its public-facing web presence and will be required to find a new hosting service and developing a new website, on-line applications, and election night reporting tools.