



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: February 12, 2019

Subject: Contract with City of Richmond Workforce Development Board

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute an Interagency Agreement with the City of Richmond Workforce Development Board, in an amount not to exceed \$50,000 to provide workforce development staff training and professional development, for the period February 1, 2019 through January 31, 2020.

**FISCAL IMPACT:**

The interagency agreement is funded 100% by federal Workforce Innovation and Opportunity Act Funding revenue.

**BACKGROUND:**

The Workforce Innovation and Opportunity Act (WIOA) requires States to identify economic regions within their states, and for local areas to coordinate planning and service delivery on a regional basis. The State designated the East Bay Regional Planning Unit (RPU) as four local workforce areas consisting of: Contra Costa County, the City of Richmond, Alameda County, and the City of Richmond. The Workforce Development Board of Contra Costa County (WDBCCC) currently serves as the lead workforce development board for the East Bay RPU. As such, the WDBCCC receives the entire

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: V. Kaplan, (925)  
608-4963

cc: Kathy Gallagher, EHSD Director

allocation of State funding dedicated to the East Bay RPU for organizing and training purposes.

BACKGROUND: (CONT'D)

Each local workforce board within the State-designated RPU is responsible for complying with the training plan as developed and agreed upon by their RPU.

The purpose of this Agreement is to establish the responsibilities of WDBCCC and the City of Richmond Workforce Development Board (Agency) to provide one (1) cohort of twenty (20) students a ten (10) week construction project management course, convene a construction industry advisory group, and provide technical assistance, as established in the East Bay RPU's proposal approved by the California Workforce Development Board.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, Contra Costa County will not be meeting its responsibilities as the lead agency for the State-defined East Bay Regional Planning Unit for WIOA funding.