



# Contra Costa County

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: February 12, 2019

Subject: Alternate members to the Assessment Appeals Board

## **RECOMMENDATION(S):**

INTRODUCE Ordinance No. 2019-03 to authorize the appointment of up to five alternate members to the Contra Costa County Assessment Appeals Board, WAIVE reading, and FIX February 26, 2019 for approval.

## **FISCAL IMPACT:**

None

## **BACKGROUND:**

The current Contra Costa County Assessment Appeals Board is composed of five regular members. One member is nominated for appointment from each of the supervisorial districts. Members are approved by a majority vote of the board of supervisors. A three-member panel of the Assessment Appeals Board hears each appeal. The panel members are designated by the clerk of the Assessment Appeals Board. The common practice is that the clerk designates the three-member panels such that regular members sit on a routine, rotating basis. However, if any regular member is unavailable when he or she is designated to sit, another regular member not already included in the designated panel must be available to convene the required three-member panel.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

## **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Jami Napier, Deputy

Contact: Jami Napier, (925)  
335-1908

cc:

Revenue and Taxation Code section 1622.5 authorizes the

### BACKGROUND: (CONT'D)

Board of Supervisors to appoint alternate members to the Assessment Appeals Board. The attached ordinance would amend County Ordinance Code section 26-10.204 to authorize the Board of Supervisors to appoint up to five alternate members to the Assessment Appeals Board. Approval of each alternate member would be by majority vote of the Board of Supervisors. If a regular member is unavailable to sit on a three-member panel, an alternate member would sit and have the same authority to act as the regular member. Each alternate member would be required to have the same qualifications as regular members.

### CONSEQUENCE OF NEGATIVE ACTION:

No alternate members would be appointed to the Contra Costa County Assessment Appeals Board.

### ATTACHMENTS

Ordinance No. 2019-03