



Contra
Costa
County

To: Board of Supervisors
From: Robin Lipetzky, Public Defender
Date: January 22, 2019

Subject: Contract-West Publishing Corporation

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Defender, or designee, to execute a contract with West Publishing Corporation in an amount not to exceed \$245,196 to provide online legal resource services and printed materials for the period of December 1, 2018 through January 31, 2024.

FISCAL IMPACT:

Budgeted, 100% General Fund. The costs for FY 2018/2019 is \$27,186. The annual costs is approximately \$48,000 per fiscal year starting in FY 2019/2020.

BACKGROUND:

West Publishing Corporation provides online subscriptions services to the Thomson West Proflex Online Law Library and various legal publications (printed volumes). These resources are used for reference and research in the legal representation of clients and is an essential support tool in the Department.

The five-year service period minimized the cost of procuring these services which are

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **01/22/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 22, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Joanne Sanchez-Rosa,
(925) 335-8065

By: Laura Cassell, Deputy

cc:

offered to governmental agencies at a 57% discount to the vendor's

BACKGROUND: (CONT'D)

standard pricing for these products and also limit the annual increase in cost to 1% instead of the standard annual increase of 5%.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Department will not have access to essential legal reference resources online and in print to conduct research in the legal representation of clients, or would need to procure these resources at a much higher cost.