



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: April 16, 2019

Subject: APPROVE and AUTHORIZE Amendment No. 2 to Consulting Services Agreement with The Gordian Group, Inc. (WW0948)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with The Gordian Group, Inc. d/b/a The Mellon Group, effective April 16, 2019, to increase the payment limit by \$750,000 to a new payment limit of \$1,750,000 to continue to provide Job Order Contracting Program development and implementation services for various County projects and to extend the term from July 28, 2020 to December 31, 2021, Countywide. (WW0948)

FISCAL IMPACT:

100% Various Capital Project funds. Gordian charges a 5% License and Job Order Development Fee if and when a job order is issued to a job order contractor, based on the value of the work and when there is an approved project and funding.

BACKGROUND:

In order to be efficient in delivering projects, the County has needed to employ a variety of project delivery methods. One such method is Public Contract Code Section 20128.5, which authorizes counties to award one or more individual annual contracts for repair, remodeling, or other repetitive work to be done according to unit prices. Once an annual contract is

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **04/16/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 16, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ramesh Kanzaria
925-957-2480

cc:

awarded,

BACKGROUND: (CONT'D)

individual projects are then done through written job orders performed by the job order contractor at the unit prices bid for the annual contract. Such Job Order Contracting (JOC) is a project delivery tool that has been proven to reduce costs, save time, and increase productivity.

Job order contracts are typically used for well-defined, recurring or repetitive work where quick execution is essential. It is an appropriate delivery method for any type of repetitive work, especially small renovation jobs. It allows for a longer relationship with the selected contractor as various job orders issued under the contract are performed during the contract term. Because the contractor has been selected and the unit price is fixed (by the project task catalog and the contractor's adjustment factor), a job order contract allows contractor input prior to design, which can expedite the work.

Gordian's services include the development and maintenance of a job order contract catalog, also known as a unit price book that contains individual construction tasks for all aspects for general conditions, maintenance, repair and construction of facilities, driveway/parking lots, and other construction-related components used by the County. Gordian also provides training and support to Contra Costa County personnel and contractors for the implementation and success of the JOC program.

The JOC Program has a valuable construction project delivery tool for the term of the JOC contracts. Under the JOC program, the Public Works Department has currently assigned 120 projects; 54 projects completed, 43 projects which are in construction, 6 projects under development, 2 projects have stopped and 15 potential projects under review. As we near the expiration date and reach maximum contract amounts for the existing job order contracts, other projects are still eligible to be accomplished under the JOC program. There is a great need to continue utilizing the JOC program.

CONSEQUENCE OF NEGATIVE ACTION:

If Amendment No. 2 is not approved, the County will not have the resources to support the JOC program nor will it have the resource to complete deferred maintenance projects as described in the FLIP report and other County construction projects involving repair, remodeling, and other repetitive work.