



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: January 22, 2019  
Subject: APPROVE a contract with Atco Tow, Inc., Countywide.

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Atco Tow, Inc., in an amount not to exceed \$250,000 for vehicle towing services for the period February 1, 2019 through January 31, 2022, Countywide.

**FISCAL IMPACT:**

100% Fleet Internal Services Funds

**BACKGROUND:**

Public Works Fleet Services maintains all County vehicles. As such, vehicle towing is an important part in getting damaged or broken units from one point to another. As bid in house through Materials Management, Atco Tow, Inc. has been awarded this commodity as the County's primary towing vendor. We are requesting this contract be approved for a period covering the next three years.

**CONSEQUENCE OF NEGATIVE ACTION:**

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☒ APPROVE ☐ OTHER  
☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **01/22/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 22, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Stan Burton,  
925-313-7077

cc:

If this contract is not approved, vehicle towing services will be discontinued.