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Contra Costa County

To: Board of Supervisors

From: Marc Shorr, Chief Information Officer

Date: January 22, 2019

Subject: CherryRoad Technologies, Inc., Contract Amendment No. 2 to Engage Contractor Resources for ongoing

support of PeopleSoft 9.2 Applications

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract amendment effective February 1, 2019 with CherryRoad Technologies, Inc., to increase the payment limit by \$2,771,300 to a new payment limit of \$6,810,120 and extend the term through July 20, 2020 for five years of application hosting and support services of the County's human resources and payroll systems.

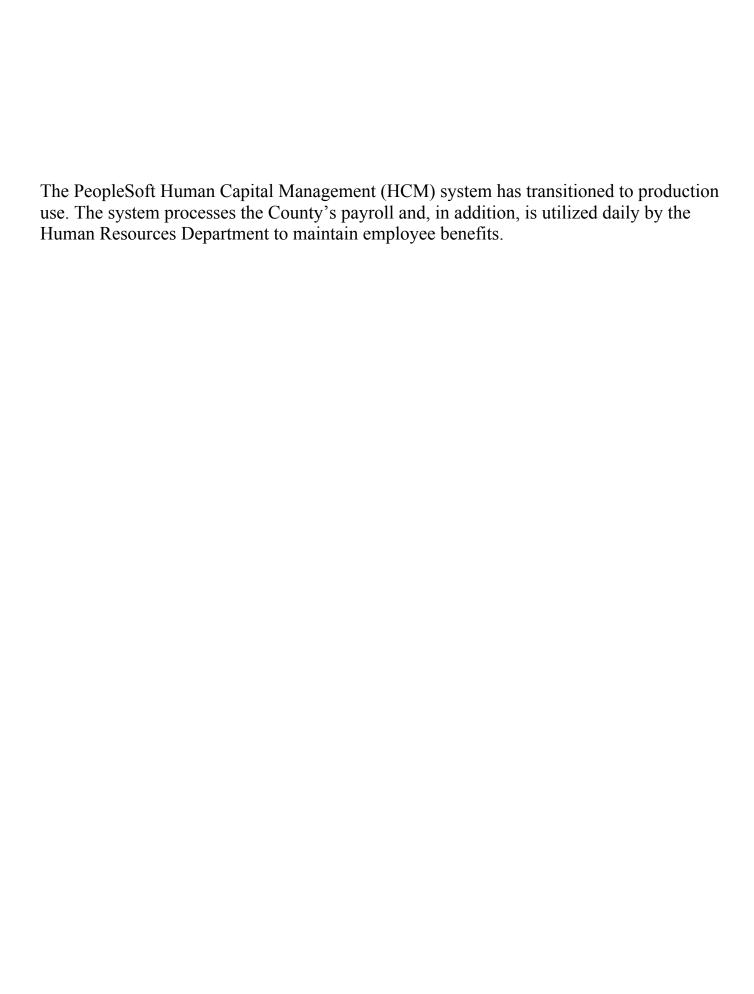
### **FISCAL IMPACT:**

The contract cost comprises software and data application hosting services in the amount of \$4,038,820 for five years and ongoing support of PeopleSoft applications in the amount of \$2,771,300. The total of \$6,810,120 is budgeted under Org #1695 FY 2017-2018, FY 2018-2019, FY 2019-2020, FY 2020-2021 and FY 2021-2022 supported through countywide inter-departmental charges to all departments. The County can terminate this contract, without cause, through a 30-day written notice to the Contractor.

# **BACKGROUND**:

<b>✓</b> A	APPROVE	OTHER
RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE		
Action of Board On: 01/22/2019 APPROVED AS RECOMMENDED OTHER		
Clerks Notes:		
VOTE OF SUPERVISORS		
AYE:	John Gioia, District I Supervisor Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: January 22, 2019  David Twa, County Administrator and Clerk of the Board of Supervisors  By: Laura Cassell, Deputy

Contact: Marc Shorr 925-608-4071



## BACKGROUND: (CONT'D)

The purpose of this amendment is to continue support of the PeopleSoft 9.2 HCM system. Additionally, this amendment will continue the utilization of the CherryRoad's hosted environment. The original hosted contract with CherryRoad Technologies provided for the Contractor to host the HCM System at a cost of \$2,192,520.

The approved first amendment to the contract increased the Contract payment limit by \$1,846,300 to \$4,038,820.

The proposed second amendment to the contract will: (1) increase the Contract payment limit by \$2,771,300; (2) amend the service plan to extend the Contractor's resource support to take advantage of the Optional Application Managed Services detailed in the Service Plan Article V Section B(1) and B(2).

The Steering Committee (the County Administrator, County Finance Director, Chief Information Officer, Human Resources Director, and Auditor-Controller) has approved this increase in the contract payment limit for ongoing support of PeopleSoft system.

The ongoing support from contractor will include:

- Technical and functional Support;
- Assistance to users with usage and navigation of application functionalities and business processes within the modules, specific to the County's application functional setup;
- Troubleshooting of functional issues and provision of solutions through configurations and setup changes;
- Assistance to users with issues associated with data consistency within their HCM applications;
- Provision of break/fix support for existing custom programs, forms, reports, and interfaces; and
- Support for data extracts and batch programs.

#### CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the contract will result in the inadequate support to our HCM system and additional development of features required by the County, which will increase the risk that the County will be unable to process County's payroll, human resources administration and employee benefits timely and accurately.

#### ATTACHMENTS

Contract Amendment #2 Specs