



Contra
Costa
County

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: February 12, 2019

Subject: Contract amendment with CSI Telecommunications, Inc., for Telecommunications Engineering Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract amendment with CSI Telecommunications, Inc., effective January 22, 2019, to extend the termination date from January 31, 2019 to January 31, 2021, and increase the payment limit by \$220,000 to a new payment limit of \$1,080,000 for continued Federal Communications Commission radio licensing and microwave frequency coordination, as needed by the Department of Information Technology.

FISCAL IMPACT:

\$220,000 increase (100% User Fees). As budgeted under Org 4295 and recovered through DoIT's billing process.

BACKGROUND:

The Department of Information Technology's Microwave Division is responsible for maintaining the County's Microwave System, including frequency coordination and licensing. On February 3, 2015, the Board authorized the Chief Information Officer to enter into a professional services contract with CSI Telecommunications, Inc., to provide (on an as-needed basis) telecommunications permitting assistance including, without limitation,

☒ APPROVE ☐ OTHER
☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Wayne Tilley
925-356-1802

cc:

Federal Communications Commission (“FCC”) license application

BACKGROUND: (CONT'D)

engineering/frequency coordination, and preparation of specifications for the County's Microwave and Public Safety Radio Systems; with subsequent annual amendments to extend the term of the contract being executed, January 5, 2016, January 17, 2017, and January 25, 2018; increasing the payment limit by \$220,000 under each amendment, for a new contract payment limit of \$860,000. During the term of this proposed contract amendment/extension, CSI Telecommunications, Inc., will continue to work with County employees, under the direction of the Chief Information Officer, or designee, of the Department of Information Technology.

In accordance with Administrative Bulletin No 605.3, service contracts exceeding \$100,000 require the approval of the Board of Supervisors. The County Administrator's Office has reviewed this request and recommends approval.

CONSEQUENCE OF NEGATIVE ACTION:

Should the Board elect to not approve this contract amendment, DoIT will be unable to ensure the integrity of the County's Microwave System. Proper maintenance of the system is essential for many reasons including homeland security and public safety.