



Contra  
Costa  
County

To: Board of Supervisors  
From: INTERNAL OPERATIONS COMMITTEE  
Date: December 18, 2018

Subject: RECOMMENDATION FOR APPOINTMENT TO THE EAST BAY REGIONAL PARKS DISTRICT  
PARK ADVISORY COMMITTEE

**RECOMMENDATION(S):**

REAPPOINT Neil Tsutsui to the Board of Supervisors Appointee seat on the East Bay Regional Parks District Park Advisory Committee to a new two-year term that will expire on December 31, 2020.

**FISCAL IMPACT:**

None. EBRPD Park Advisory Committee members are not compensated.

**BACKGROUND:**

On December 12, 2000, the Board of Supervisors approved a policy on the process for recruiting applicants for selected advisory bodies of the Board. This policy requires an open recruitment for all vacancies to At Large seats appointed by the Board. The Board also directed that the IOC personally conduct interviews of applicants for At Large seats on several boards, committees, and commissions including the East Bay Regional Parks District (EBRPD) Park Advisory Committee (PAC).

The Park Advisory Committee (PAC) is a 21-member citizens' advisory group appointed by the East Bay Regional Park District Board of Directors. Candidates are nominated by

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☒ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **12/18/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 18, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Julie DiMaggio Enea  
(925) 335-1077

By: Emlyn Struthers, Deputy

individual Park District Board members and a variety of other public entities, such as the Mayors' Conference, Board of Supervisors, and Special District Chapters of Alameda and Contra Costa Counties.

## BACKGROUND: (CONT'D)

The PAC studies issues and makes recommendations and comments on a spectrum of policy issues, such as grazing, dogs, horses and bikes in parks, the Park District budget, naming park facilities, park land use plans, new concessions, and more. Members are appointed for two-year terms and may serve a total of four consecutive terms, or eight years. Meetings are held monthly in Oakland.

In May 2017, Neil Tsutsui (El Cerrito) was appointed to the Board of Supervisors Appointee seat to complete the unexpired term of the seat vacated by Colin Coffey, when he was appointed to the EBRPD Board of Directors. Mr. Tsutsui's appointment will expire on December 31. Staff initiated a four-week recruitment with the attached press release on October 15. No new applications were received; however, Mr. Tsutsui notified the IOC that he wishes to continuing serving as the Board's appointee to the PAC, and the IOC approved his reappointment on December 10, 2018. Attached is his original application and resume.

## ATTACHMENTS

Press Release\_East Bay Regional Parks District

Candidate Application\_Neil Tsutsui\_EBRPD PAC

Neil Tsutsui Resume