



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: January 15, 2019

Subject: Amend Contract with Huntington Business Systems, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Huntington Business Systems, Inc., effective February 28, 2019, to increase the payment limit by \$63,075 to a new payment limit of \$140,325, and to extend the term end date from February 28, 2019 to February 29, 2020.

FISCAL IMPACT:

The contract will increase expenditures by \$63,075. The cost of the contract is covered by 100% Administrative Overhead allocations, which are 43% Federal, 52% State, 5% County funds.

BACKGROUND:

The amended contract with the vendor will provide continued services for software subscriptions, training, and technical assistance support of the Huntington Business Systems Software, Ecotime. The current contract term of March 1, 2018 through February 28, 2019,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/15/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 15, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: V. Kaplan, (925)
608-4963

cc:

will be extend to end February 29, 2020.

BACKGROUND: (CONT'D)

Contractor provides a Human Resources reporting software application developed specifically to better manage and administer the County's Department of Employment and Human Services (EHSD) duties under the Family Medical Leave Act (FMLA). This system includes the software, the database to be populated with EHSD payroll and timekeeping data, and the related servers and hardware.

CONSEQUENCE OF NEGATIVE ACTION:

EHSD will be unable to provide efficient services without the use of Contractor supplied software.