



**Contra  
Costa  
County**

To: Board of Supervisors  
 From: John Kopchik, Director, Conservation & Development Department  
 Date: December 18, 2018  
 Subject: Urban Tilth Contract Amendment

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with Urban Tilth, to extend the termination date from December 31, 2018 to December 31, 2021 and to update the contractor's address to 323 Brookside Drive in North Richmond, with no change to the payment limit of \$105,000, for ongoing operation of the Urban Farm in the North Richmond Area.

**FISCAL IMPACT:**

No new funds will be allocated to the project as a result of the recommended action. Funds are from the Park Dedication/Park Impact Trust Fund.

**BACKGROUND:**

The County owns the property at 323 Brookside Drive, Richmond, California, which is the location of the North Richmond Urban Farm. The County has a lease with Urban Tilth for the development and ongoing operation of the North Richmond Urban Farm.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **12/18/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 18, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Kristine Solseng  
 925-674-7809

## BACKGROUND: (CONT'D)

Supervisor Gioia has championed the creation and development of the North Richmond Urban Farm and the County has supported the farm's development through Park Dedication, Park Impact, North Richmond Mitigation Fund, and Measure WW Grant totaling around \$1.4 million.

The Park Dedication/Park Impact fees are being used for Environmental and Site Analysis/Studies, Architech and Engineering Design, Project Management/Coordination, Soil Management Plan and Implementation, and Installation of Electrical and Security Features.

The Department of Conservation and Development is the lead agency for the California Environmental Quality Act (CEQA) and posted a Notice of Determination for a Mitigated Negative Declaration on November 19, 2018.

The proposed Amendment to the contract is to extend the deadline to December 31, 2021, consistent with the Measure WW funding for the project. The anticipated project completion has been delayed due to additional entitlement requirements. The contract amendment also documents the recent move of the Urban Tilth offices to the North Richmond Urban Farm location.

## CONSEQUENCE OF NEGATIVE ACTION:

Not providing Park Dedication Funds will negatively impact the ability of Urban Tilth to proceed with the proposed Roots and Restoration Farm project.