



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: December 18, 2018

Subject: Delegation of Authority to Apply for Grants of Less Than \$1 Million to Benefit County Airports

RECOMMENDATION(S):

AUTHORIZE the Director of Airports, or designee, to submit to Federal, State and local agencies applications for grants valued at \$1 million or less that relate to the design, planning, or construction of airport improvements, or the acquisition of equipment to be used at an airport. Final acceptance of grant funds will continue to be subject to Board approval.

FISCAL IMPACT:

There is no impact on the County General Fund. Any match-funding required of a grant will be fully funded by the Airport Enterprise Fund.

BACKGROUND:

The County's two airports are eligible for various Federal, State and local grants that are available for airport-related design, planning, construction, and equipment. The period of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **12/18/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 18, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Russell Milburn (925)
681-4200

cc:

time during which applications

BACKGROUND: (CONT'D)

must be submitted for many of these grants is typically very short. In fact, the window of opportunity for submitting an application is often less than the time required to obtain Board approval to submit the application. As a result, the County is missing out on grant opportunities. For example, the County was recently unable to submit an application for two emergency generators that could have been used at Buchanan Field and at Byron Airport to enable administrative offices to remain operational during power failures, because the time period for submitting applications was only two weeks.

In an effort to expand the grant opportunities available to County airports, staff recommends that authority be delegated to the Director of Airports, or his designee, to apply for grants valued at \$1,000,000 or less that relate to the design, planning, or construction of airport improvements, or the acquisition of equipment to be used at an airport. Any match-funding required of a grant will be fully funded by the Airport Enterprise Fund. Authority to accept any grants that are awarded will continue to reside with the County's Board of Supervisors.

CONSEQUENCE OF NEGATIVE ACTION:

If authority to apply for grants valued at \$1 million or less is not delegated to the Director of Airports, or his designee, the County's airports will continue to miss opportunities to apply for grant funds for which they are eligible. The inability to apply for certain grants limits the funding available to improve Buchanan Field Airport and Byron Airport.