



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: January 15, 2019

Subject: APPROVE a purchase order amendment with Cintas Fire Protection, Countywide.

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a purchase order amendment with Cintas Fire Protection to increase the payment limit from \$99,000 to a new payment limit of \$140,000 for fire extinguisher maintenance, with no change to the original term April 1, 2017 through January 31, 2019, Countywide.

**FISCAL IMPACT:**

This cost is to be funded through Public Works Facilities budget and user departments. (100% Department User Fees)

**BACKGROUND:**

Public Works Fleet and Facilities Services are responsible for fire extinguisher maintenance in County buildings and vehicles. Fire extinguishers must, by law, be inspected and certified annually. Public Works bid this as Bidsync #1501-117, and awarded Cintas Fire Protection. This commodity was bid for two years with three possible one year extensions. This award is in the middle of the second possible renewal. Facilities Services has exhausted the funds

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☒ APPROVE
 ☐ OTHER  
☒ RECOMMENDATION OF CNTY ADMINISTRATOR
 ☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **01/15/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 15, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Stan Burton  
925-313-7077

cc:

in this purchase order and is requesting an increase in the value.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, fire extinguisher maintenance will discontinue.