



# Contra Costa County

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: December 18, 2018

Subject: 2018 Annual Report from the County Service Area P-2A Citizens Advisory Committee

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## **RECOMMENDATION(S):**

ACCEPT the 2018 Annual Report from the County Service Area (CSA) P-2A (Blackhawk) Citizens Advisory Committee. DIRECT the Clerk of the Board to work with the CSA P-2A staff and members to ensure that all member training requirements have been met and that the committee is maintaining proper documentation of the required training.

## **FISCAL IMPACT:**

None.

## **BACKGROUND:**

On December 13, 2011, the Board of Supervisors (the Board) adopted Resolution No. 2011/497, which requires that each advisory board, commission, or committee (body) to report annually to the Board on its activities, accomplishments, membership attendance, required training/certification, and proposed work plan or objectives for the following year. This annual report is due to the Board in December.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **12/18/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

## **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 18, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Emlyn Struthers (925)  
335-1919

cc:

## ATTACHMENTS

2018 Annual Report CSA

P-2A