



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: January 15, 2019

Subject: Add one Mental Health Clinical Specialist position and cancel one Substance Abuse Counselor position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22397 to add one Mental Health Clinical Specialist (VQSB) position at salary plan and grade level TC2-1384 (\$4,980-\$7,394) and cancel one vacant Substance Abuse Counselor (VHVC) position #17212 at salary plan and grade level TC5-1436 (\$5,090-\$6,187) in Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this request has an approximate annual increase of \$22,370 with pension cost of \$5,515 already included. This cost is funded by 50% Realignment and 50% Substance Abuse Block Grant.

BACKGROUND:

The Health Services Department is requesting to add one Mental Health Clinical Specialist and cancel one vacant Substance Abuse Counselor position #17212 as part of the Organized Delivery System Drug Medi-Cal (ODS-DMC) expansion activities at Discovery House, county operated Substance Use Disorder (SUD) Treatment Residential Facility and Quality Management. The new position will have dual function between ODS-DMC Plan and ODS-DMC Waiver which operates as managed care plan.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **01/15/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 15, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Jami Napier, Deputy

Contact: Sabrina Pearson, (925)
957-5240

cc:

The primary duties under

BACKGROUND: (CONT'D)

ODS-DMC Plan is to establish medical necessities for admission in SUD which require a Licensed Practitioner of the Healing Arts and referral to appropriate community facilities. Under ODS-DMC waiver the incumbent is responsible for quality management in tracking the quality, frequency, cost, timeliness and adherence to a wide set of regulatory requirements. The incumbent is also responsible to conduct the Annual Onsite Monitoring visits to SUD facilities to ensure compliance with regulatory requirements and provide necessary training for SUD providers.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, Alcohol and Other Drugs Services, Discovery House will not have the appropriate level of staffing to offer services to the clients and it will affect the program's ability to draw down federal funding via Med-Cal.

ATTACHMENTS

P300 22397: Add 1 Mental Health Clinical Specialist and Cxl 1 Substance Abuse Counselor in HSD