



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: January 12, 2010

Subject: HSD E-Mail System (Lotus Notes) Annual Software Maintenance Renewal

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Department, to execute a Purchase Order with International Business Machines (IBM), a Corporation, in an amount not to exceed \$104,523, for software upgrades, non-personal services, maintenance on five (5) servers and software licenses covering 2500 users for the Health Services Department's Lotus Notes e-mail application.

FISCAL IMPACT:

100% Enterprise Fund I

BACKGROUND:

The Health Services Division uses the County's standard email application, Lotus Notes, for business email, calendaring and associated activities. This request is for the annual renewal of the software maintenance contract.

Without renewal, the software will be unsupported by the vendor (IBM) and Health Services will not receive the periodic enhancements and security patches.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/12/2010** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor

Gayle B. Uilkema, District II
Supervisor

Mary N. Piepho, District III
Supervisor

Susan A. Bonilla, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 12, 2010

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Katherine Sinclair, Deputy

Contact: David Runt,
313-6228