



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: December 11, 2018

Subject: Head Start Program Improvement Grant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Department director, or designee, to apply for and accept funding from the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, in an amount not to exceed \$755,851 for a supplemental, one-time grant to provide quality enhancement improvements at Head Start program centers.

FISCAL IMPACT:

The County will receive a one-time federal grant in an amount not to exceed \$755,851. As Grantee, the County is required to generate a 20% non-federal match (\$188,963), however the Department will seek a waiver of the match requirement. The match is usually achieved through collaboration with State Child Development programs and the volunteer hours accrued by Head Start parents and community partners. With this grant, there will be no community or parent involvement. Historically, the Department has been successful in receiving match waivers for similar grant programs. If the request for waiver for the non-federal share is not granted, the match will come from the use of County-owned Head Start facilities and/or County General fund dollars.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/11/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 11, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I
Supervisor

By: Laura Cassell, Deputy

Contact: CSB (925) 681-4261

cc: Christina Reich, Haydee Ilan

[CFDA 93.600]

BACKGROUND:

Contra Costa County submits an application annually to the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, as the Head Start grantee. This board order presents an opportunity for the County to apply for a supplemental, one-time grant to support health and safety quality improvements at County Head Start and Early Head Start programs. The funding term will be November 1, 2018 through May 31, 2019. The grant was unanimously approved by the Head Start Policy Council on November 28, 2018.

If the grant is received, the funds are proposed to be utilized to re-roof the main building of Balboa Children's Center (Richmond); installation of a CCTV system at Marsh Creek Children's Center (Brentwood); re-roof the building for Crescent Park Children's Center (Richmond); upgrade and install additional classroom cameras at GM III Children's Center (Richmond).

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will be unable to apply for a grant to cover the cost of implementing facility and safety improvements.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment & Human Services Department's Head Start program supports three of Contra Costa County's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

Budget narrative