



Contra  
Costa  
County

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: December 11, 2018

Subject: Second Amended 2017/2018 North Richmond Waste and Recovery Mitigation Fee Expenditure Plan

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### **RECOMMENDATION(S):**

APPROVE the Second Amended 2017/2018 North Richmond Waste and Recovery Mitigation Fee Expenditure Plan (Exhibit A), with updated funding allocations applicable to previously approved activities for the period of July 1, 2017 through June 30, 2018, as recommended by the North Richmond Waste and Recovery Mitigation Fee Joint Expenditure Planning Committee.

### **FISCAL IMPACT:**

The proposed action will not have an impact on the County's General Fund. Mitigation Fee revenue is used to cover the costs incurred by the County and City for any activities (Strategies) authorized to be funded under the applicable North Richmond Waste and Recovery Mitigation Fee Expenditure Plan approved by the County and City of Richmond.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **12/11/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

#### **VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 11, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Justin Sullivan  
(925)674-7812

cc:

## BACKGROUND:

As a condition of approval in City and County approved use permits for the expanded Bulk Material Processing Center (BMPC) located in North Richmond, the BMPC operator is required to collect a per ton fee known as the North Richmond Mitigation Fee (NRMF). The NRMF purpose is to defray annual costs associated with collection and disposal of illegally dumped waste and associated impacts in North Richmond and adjacent areas. The NRMF funding collected by the operator is paid to the County and jointly administered by the City and County. New Expenditure Plans and/or modifications to existing Expenditure Plans (Amended Expenditure Plan) must be approved by both the County Board of Supervisors and Richmond City Council to officially authorize use of North Richmond Waste and Recovery Mitigation Fee funding.

Summary of Changes to the 2017/2018 NRMF Expenditure Plan: The 2017/2018 NRMF Expenditure Plan was approved by the County Board of Supervisors in June 2017 and Richmond City Council in July 2017. After the close of the 2017/2018 Expenditure Plan (EP) cycle, County staff identified unanticipated FY 2017/2018 Committee Administration/Staffing costs due primarily to added level of effort associated with an internal audit. The Second Amended 2017/2018 EP recommended by the Committee moves \$75,516.72 from the “Contingency” line item to “Committee Administration/Staffing” to allow reimbursement for staffing costs in excess of the amount authorized in the Amended 2017/2018 EP. Additionally, two attachments related to previously implemented projects approved in the prior Expenditure Plan were mistakenly included in the 2017/2018 EP. The two attachments containing previously funded projects not intended to be carried over from 2016/17 (shown in Attachments 3 and 5 in the previously approved 2017/18 Amended EP) were removed in the recommended Second Amended 2017/18 EP. Funding tied to 2016/17 projects shown in the attachments which were removed from the Second Amended 2017/18 EP, totaling \$115,800.72, was also removed from the Budget table, which reduced the total 2017/2018 budget from \$1,100,708.00 to \$984,907.28. As a result of the removal of Attachments 3 & 5, the table that was included as Attachment 4 in the Amended 2017/18 EP has been relabeled as Attachment 3 in the recommended Second Amended 2017/18 EP.

## CONSEQUENCE OF NEGATIVE ACTION:

Each Expenditure Plan must receive final approval from the County Board of Supervisors and Richmond City Council. Expenditure Plans and any associated amendments recommended or approved by the NRMFC only take effect if/when approved by the Board of Supervisors and the Richmond City Council. Therefore, if the Second Amended 2017/2018 Expenditure Plan is not approved by the Board, the County would not be authorized to receive reimbursement for the Department of Conservation & Development's additional staff costs, in the amount of \$75,516.72, incurred due primarily to the internal audit conducted during FY 2017/2018.

## ATTACHMENTS

