



Contra Costa County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 15, 2019

Subject: Approve a Blanket Purchase Order with Graybar Electric Company for Supplies

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the Chief Information Officer, a blanket purchase order with Graybar Electric Company, in an amount not to exceed \$2,500,000 for the procurement of radio and telecommunications parts and equipment; data communications, security products and related products, as needed, for the period December 31, 2018 through January 31, 2023.

FISCAL IMPACT:

\$2,500,000 (100% User Fees); all costs are charged to the ordering departments through DoIT's billing process.

BACKGROUND:

The Department of Information Technology requires the ability to readily purchase parts, supplies and equipment in order to complete Work Order requests and other jobs submitted by their customers. The pricing is pursuant to U.S. Communities Contract Master Agreement NO. EV-2370 solicited by the City of Kansas City, Missouri, terms February 1, 2018 - January 31, 2023 with an option to renew for (3) additional (2) year periods.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/15/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 15, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Joanne Buenger, Deputy
CIO 925-313-1202

By: Stacey M. Boyd, Deputy

cc:

BACKGROUND: (CONT'D)

In accordance with Administrative Bulletin No. 611.0, blanket purchase orders in excess of \$100,000 require Board of Supervisors approval. The County Administrator's Office has reviewed this request and recommends approval.

CONSEQUENCE OF NEGATIVE ACTION:

If the action is not approved, DoIT will not have the means necessary to process and pay anticipated expenses through the Blanket Purchase Order.