



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Joe Valentine, Employment & Human Services Director  
Date: January 26, 2010

Subject: Non-Financial Memorandum of Understanding for Title V Work Experience Program

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, on behalf of the Workforce Development Board of Contra Costa, to execute a non-financial Memorandum of Understanding with the Department of Rehabilitation as a host agency to the Title V Workforce Experience Program to provide training and and work experience services to Title V qualified older adults in Contra Costa County, including mutual indemnification against any claim arising out of the performance of this agreement for the period of January 1, 2010 through March 31, 2011.

**FISCAL IMPACT:**

No fiscal impact. Non-Financial Memorandum of Understanding.

**BACKGROUND:**

The Title V Work Experience Program gives participants an opportunity to learn job skills. Host agencies that agree to participate in the Title V Work Experience Program provide training and guidance to the program participants in the areas of soft skills, including work

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **01/26/2010** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Gayle B. Uilkema, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Susan A. Bonilla, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 26, 2010

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stephen Baiter,  
925-602-6820

cc:

BACKGROUND: (CONT'D)

etiquette and workplace culture, and hard skills, including job/employment skills training and practice in the use of recently acquired skills. The Department of Rehabilitation, as a host agency to the program, will provide skills training to older adults in Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

CHILDREN'S IMPACT STATEMENT: