



**Contra  
Costa  
County**

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: December 18, 2018

Subject: 2018 Advisory Body Annual Report for the Affordable Housing Finance Committee (AHFC)

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**RECOMMENDATION(S):**

ACCEPT the 2018 Advisory Body Annual Report for the Affordable Housing Finance Committee (AHFC).

**FISCAL IMPACT:**

The action is accepting a report. There is no fiscal impact.

**BACKGROUND:**

Board policy requires that regular and ongoing boards, commissions, or committees shall annually report on activities, accomplishments, membership attendance, required training/certification, and proposed work plan or objectives for the following year.

**ANNUAL REPORT**

1. Activities: The committee met on January 29, April 5 and October 22, 2018, to consider applications for Community Development Block Grant (CDBG), and HOME Investment Partnerships Act (HOME) funds. Final funding recommendations included \$2,795,000 for new construction of 75 affordable apartments in two multifamily apartment projects located

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **12/18/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 18, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Kristen Lackey  
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cc:

in Walnut Creek and Pittsburg. The committee also recommended funds for three proposals to rehabilitate 209 existing affordable

## BACKGROUND: (CONT'D)

housing units in Antioch and Richmond. Additional recommendations were to fund the Neighborhood Preservation Program, which provides rehabilitation loans and grants to low income homeowners.

2. Accomplishments: The AHFC reviewed applications as described above and provided funding recommendations to the Board of Supervisors through the Department of Conservation and Development. Committee members provide a critical review of the projects which ensures substantial leverage of CDBG and HOME funds.

3. Attendance/Representation: The AHFC committee achieved a quorum at all three meetings. There are two current vacancies in the City Representative/West seat and the Community Representative seat. Staff has reviewed applications and is coordinating interviews with the applicants. There are residents from each regional area of the County represented on the committee. The AHFC strives to have a diverse committee. Kara Douglas staffed the committee.

4. Training/Certification: There has not been any special training in the past year. Staff provides information to committee members on webinars that provide information on related topics.

5. Proposed Work Plan/Objectives for Next Year: In 2019, the AHFC may meet twice. One meeting will be in the spring and additional meetings will be held if applications are received during the year.

## CONSEQUENCE OF NEGATIVE ACTION:

The Board would not have a 2018 report on the Affordable Housing Finance Committee.

## CHILDREN'S IMPACT STATEMENT:

The AHFC reviews and makes recommendations on many types of affordable housing projects. Some of these meet Goal 3 on the Children's Report Card: Families are Economically Self Sufficient.