



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: October 23, 2018

Subject: Clarification of the Term for an Agreement with Community Housing Development Corporation approved on October 9, 2018 - Agenda Item # C.70

**RECOMMENDATION(S):**

APPROVE clarification of Board action of October 9, 2018 (Item C.70), to authorize the Conservation and Development Director, or designee, to execute a contract with the Community Housing Development Corporation (CHDC), in an amount not to exceed \$169,181, to administer and disburse City and County approved mitigation fees funding to non-profit entities for community-based projects in the North Richmond area, to reflect the corrected term of July 1, 2018, through September 30, 2019.

**FISCAL IMPACT:**

There will be no impact to the General Fund. The contract with CHDC, is an amount not to exceed \$169,180.85. The work performed under this contract is funded using North Richmond Mitigation Fee (NRMF) funding that is jointly administered by both the City of Richmond and County.

**BACKGROUND:**

On October 9, 2018, the Board approved DCD to execute a contract (C.70) with CHDC, in an amount not to exceed \$169,181, to administer and disburse City and County approved mitigation fees funding to non-profit entities for community-based projects in the North

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **10/23/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 23, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Justin Sullivan (925)  
674-7812

cc:

Richmond area, for the period July 1, 2018, through June 30, 2019. However, The October 9, 2018 Board Order incorrectly listed the term as July 1, 2018, to June 30, 2019. The correct term of the CHDC contract is July 1, 2018, to September 30, 2019.