



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 12, 2010

Subject: Authorizing Relocation Assistance and Monthly Vacation Accrual for the Chief Assistant County Administrator

RECOMMENDATION(S):

AUTHORIZE the Auditor-Controller to reimburse the new Chief Assistant County Administrator, Theresa B. Speiker, for reasonable moving expenses incurred in relocating to the Bay Area from Minnesota in a total amount not to exceed \$5,000.

AUTHORIZE the monthly vacation accrual of Ms. Speiker to be at the rate of twenty (20) hours per month (240 hours annually) for the duration of her service with Contra Costa County, in recognition of her many years of public service.

FISCAL IMPACT:

The cost to offset Ms. Speiker's relocation expenses are within the County Administrator's Office budget. The cost associated with the increased vacation accrual rate is within the County Administrator's budget.

BACKGROUND:

The County conducted an external recruitment from August - September 2009. As a result of this recruitment, Ms. Speiker accepted the position and officially will begin employment

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/12/2010** ☐ APPROVED AS RECOMMENDED ☒ OTHER

Clerks Notes: Relisted to January 19, 2010.

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor

Gayle B. Uilkema, District II
Supervisor

Mary N. Piepho, District III
Supervisor

Susan A. Bonilla, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 12, 2010

David Twa, County Administrator and Clerk of the Board of Supervisors

By: EMY L. SHARP, Deputy

Contact: David Twa, 335-1085

cc:

BACKGROUND: (CONT'D)

on February 8, 2010. In order to accept the position, it is necessary for Ms. Speiker to relocate to the Bay Area from Minnesota. A one-time reimbursement payment in the amount not to exceed \$5,000 is necessary to help defray the moving expenses.

In addition, in recognition of Ms. Speiker's many years of public service, her vacation accrual will be at the rate of twenty (20) hours per month (240 hours annually) for the duration of her service with Contra Costa County.

CLERK'S ADDENDUM

Item was continued to January 19, 2010 with no action taken.