



**Contra  
Costa  
County**

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: January 15, 2019

Subject: Reassign Planner III position and incumbent from Department #0280 to Department #0285

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 35522 to reassign position #11615 and incumbent, Planner III (5ATA) (represented), from Department 0280 (Conservation and Development) to 0285 (Energy Upgrade) in the Department of Conservation and Development effective October 1, 2018.

**FISCAL IMPACT:**

There is no cost associated with this request. Position #11615 is currently partially funded by Land Development (0280) and Energy Upgrade (0285). This action will move 100% of the costs for the position to 0285 due to increased funding for staffing for the Bay Area Regional Energy Network.

**BACKGROUND:**

The Bay Area Regional Energy Network (BayREN) is a collaborative partnership between the 9 Bay Area counties and receives funding authorized by the California Public Utilities Commission (CPUC). BayREN operates a variety of programs that promote energy efficiency in the built environment. These programs include resources and incentives for homeowners to improve the energy efficiency of their homes and education and training for

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **01/15/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 15, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Jami Napier, Deputy

Contact: Kelli Zenn,  
925-674-7726

cc: Sylvia Wong Tam

local government agencies that enforce the energy efficiency requirements of the California Building Code. DCD staff provide support to BayREN and implement BayREN programs in Contra Costa County. The CPUC recently approved a funding increase and extension which provides a more stable, long-term source of funding for BayREN. This enables DCD to provide more staff support to

BACKGROUND: (CONT'D)

BayREN and receive revenue to offset the cost of this staffing. The recommended action would facilitate accurate accounting for increased staff time that DCD is now able to provide to BayREN.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the costs associated with this Planner III position and activities will not be efficiently accounted for, and will continue to require additional accounting work to ensure the proper funding source is utilized.

ATTACHMENTS

P300 11615 Reassign position/incumbent from DCD Dept 0280 to 0285