To: Board of Supervisors

From: Sharon L. Anderson, County Counsel

Date: October 9, 2018

Subject: Approval of Contract for Specialized Professional Services

Contra Costa County

RECOMMENDATION(S):
APPROVE and AUTHORIZE the County Counsel, or designee, to execute, on behalf of Contra Costa County, a contract for specialized professional services with Ellis Buehler Makus LLP.

FISCAL IMPACT:
Provision for outside legal services is included in the appropriate FY 2018/2019 department operating budgets. Costs and payments are administered by the County Administrator's and County Counsel's Offices.

BACKGROUND:
From time to time, the County requires specialized expertise in the area of employment law and workplace investigations. Ellis Buehler Makus LLP has specialized expertise in the area of employment law and workplace investigations.

☑ APPROVE   ☐ OTHER

☑ RECOMMENDATION OF CNTY   ☐ RECOMMENDATION OF BOARD
ADMINISTRATOR   COMMITTEE

Action of Board On: **10/09/2018**   ☑ APPROVED AS RECOMMENDED   ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
      Candace Andersen, District II Supervisor
      Diane Burgis, District III Supervisor
      Karen Mitchoff, District IV Supervisor
      Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 9, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Mary Ann Mason, Chief Assistant County Counsel, (925) 335-1800

By: June McHuen, Deputy

cc: Mary Ann Mason, Chief Assistant County Counsel, Ellis Buehler Makus LLP (via County Counsel), David Twa, Clerk of the Board of Supervisors, Dianne Dinsmore, Director of Human Resources

BACKGROUND: (CONT'D)

The services of Ellis Buehler Makus LLP will be of assistance to the County Counsel's Office in rendering legal advice to the County.

CONSEQUENCE OF NEGATIVE ACTION:

The County will be unable to obtain the firm's services.

CHILDREN'S IMPACT STATEMENT: