



Contra
Costa
County

To: Board of Supervisors
From: Robert Campbell, Auditor-Controller
Date: October 23, 2018

Subject: Add one Supervising Accountant in the Office of the Auditor Controller

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22362 to add one (1) Supervising Accountant (SAHJ) (represented) position at salary plan and grade ZBA 1703 (\$6,630 - \$8,059) in the Office of the Auditor Controller - Property Tax Division.

FISCAL IMPACT:

Upon approval, this action would result in a total annual cost of \$133,000 including pension costs of \$22,170. The cost for this action will be funded with Property Tax Administration Charges.

BACKGROUND:

The Office of the Auditor - Controller's Property Tax division is responsible for building the Countywide tax roll and allocating and accounting for property tax apportionments and assessments for all jurisdictions in the County. As part of reorganization due to recent retirements and staff changes, the Department is requesting to add one permanent full time Supervising Accountant that will provide supervision to Accountants and Accounting Technicians for the Property Tax Division.

☐ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/23/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 23, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Haj Nahal (925)
335-8600

cc: Haj Nahal

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Auditor-Controller will not be able to meet staffing needs.

ATTACHMENTS

AIR 35376 P300

#22362