



Contra  
Costa  
County

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: October 9, 2018

Subject: Temporary Hire of County Retiree - Extension of Time

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE extending the status of retired County employee Janet Hustedt as a temporary employee through October 31, 2018.

**FISCAL IMPACT:**

Upon approval, this action has an approximate cost of \$4,500, and the cost will be funded with Weatherization Program funds.

**BACKGROUND:**

On October 17, 2017, the Board of Supervisors approved hiring Janet Hustedt as a temporary employee through September 30, 2018. The Department of Conservation and Development (DCD) would like Ms Hustedt to continue as a temporary employee for another month, until October 31, 2018, to provide training on contract compliance for a Department of Energy grant. Ms. Hustedt was the accounting technician for the County Weatherization Program for 15 years and acquired detailed knowledge of the complex accounting and reporting requirements associated with the Program. She is training new staff in the Weatherization Program.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/09/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 9, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kara Douglas,  
925-674-7880

cc:



CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, DCD will not have adequate staff in the Weatherization Program. This will negatively impact the ability to report, bill and pay contracts, and will jeopardize DCD's ability to remain in compliance with the Weatherization Program contracts.