



**Contra
Costa
County**

To: Board of Supervisors
From: Sharon L. Anderson, County Counsel
Date: October 9, 2018

Subject: Conflict of Interest Code Amendment for the County Administrator's Office

RECOMMENDATION(S):

APPROVE amendments to the List of Designated Positions of the Conflict of Interest Code of the County Administrator's Office ("CAO").

FISCAL IMPACT:

None.

BACKGROUND:

The CAO has amended the List of Designated Positions of its Conflict of Interest Code and submitted the revised List of Designated Positions, attached as Exhibit A, to the Board of Supervisors for approval pursuant to Government Code sections 87306 and 87306.5.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **10/09/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 9, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia Schwerin, Deputy
County Counsel, (925) 335-1800

By: Stephanie Mello, Deputy

BACKGROUND: (CONT'D)

The recommended changes include the addition and revision of positions designated to file conflict of interest statements. These changes will ensure that the Conflict of Interest Code accurately reflects the current positions and organizational structure in use by the CAO. A strike-out version of the List of Designated Positions is included as Exhibit B.

CONSEQUENCE OF NEGATIVE ACTION:

None.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

Exhibit A - Conflict of Interest Code of the County Administrator's Office

Exhibit B - Conflict of Interest Code of the County Administrator's Office REDLINED