



# Contra Costa County

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: October 9, 2018

Subject: Contract Amendment with Granicus, Inc. for the Citizen Document Access Solution

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract amendment with Granicus, Inc., effective October 9, 2018, to increase the payment limit by \$175,000, to a new payment limit of \$825,816, for continued hosting of the Citizen Document Access Solution and extend the contract term from October 9, 2018 to October 8, 2021.

## **FISCAL IMPACT:**

The increase of the payment limit includes annual maintenance, support charges, software charges and web hosting fees (100% General Fund). The new annual charges for October 9, 2018 to October 8, 2021 reflect a lower annual price of \$9,708. This is due to the new and more efficient hardware and decommissioning of old hardware and the subtraction of a module called Meeting Efficiency.

## **BACKGROUND:**

Contracting with Granicus for a Citizen Document Access Solution has supported the County meeting the goals of the Better Government Ordinance (BGO), complying with new website posting provisions of the Brown Act and using improved technology to deliver

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/09/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

## **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 9, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jami Napier, (925)  
335-1908

cc:

information to our

### BACKGROUND: (CONT'D)

citizens. The Granicus "Open Platform" and "Government Transparency" suites of technology, for recording, projecting, live streaming and archiving meetings conducted in the Board Chamber, and housing official documents of the Board of Supervisors, including the searchable electronic BGO file has been installed. The Boards & Commissions module that was added in 2016 has centralized the data for all of the Counties 70+ Boards & Commissions. The Boards & Commissions module allows Clerk of the Board staff to easily manage all of the appointments and resignations and also enables the Citizens of Contra Costa the ability to apply to service on boards and commissions via the internet. This technology operates with the existing Agenda Quick software used to produce Board and Board Committee documentation. Granicus hardware has allowed us to replace the Contra Costa Television (CCTV) technology used to record, broadcast and archive public meetings.

Extending the contract will allow the County to continue meeting the goals of the BGO and Brown Act.