



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: October 9, 2018

Subject: APPROVE a contract with Dahlin Group, Inc., for real estate planning services related to County-owned property in Pleasant Hill.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Dahlin Group, Inc., in an amount not to exceed \$220,000, to provide continued real estate planning services related to the County-owned properties located at 1700 and 1750 Oak Park Boulevard in Pleasant Hill for the period September 1, 2018, through August 31, 2020. (Project No.:4433-4113-WH113D)

FISCAL IMPACT:

100% General Fund. The General Fund will be reimbursed upon the sale of 1750 Oak Park Blvd., to a home builder and a portion of 1700 Oak Park Blvd., to the Pleasant Hill Recreation & Park District.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/09/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 9, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Karen Laws,
925.957.2456

cc:

BACKGROUND:

On February 9, 2016, the Board of Supervisors approved and authorized the Public Works Director, or designee, to execute a contract with the Dahlin Group, Inc. (Dahlin), to provide real estate planning services for the Oak Park sale of surplus properties.

The County has been in discussion with the City of Pleasant Hill and the Pleasant Hill Recreation and Park District about the possible development of 1700 and 1750 Oak Park Boulevard. Changes in the three agencies' proposed projects have resulted in a change in the proposed location of a residential subdivision. Due to those changes, a second contract with Dahlin is required for additional planning services.

The previous contract with Dahlin expired on August 31, 2018. County Staff and consultants are currently in the planning process and still require assistance from Dahlin.

CONSEQUENCE OF NEGATIVE ACTION:

If the Dahlin contract is not approved, County staff will not be able to move forward with planning process, which would delay placing the property on the market.

ATTACHMENTS

Dahlin Group Contract