



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Melinda Cervantes, County Librarian  
Date: October 9, 2018

Subject: Grant for \$15,000 from the Pacific Library Partnership

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Librarian, or designee, to accept a grant in the amount of \$15,000 from the Pacific Library Partnership to hire a consultant to create service standards to meet the direct needs of library users, for the period September 1, 2018 through July 1, 2019.

**FISCAL IMPACT:**

The cost of the consultant is \$50,000. This grant will cover 30% of the amount. The other 70% (\$35,000) will require the use of Library Funds.

**BACKGROUND:**

To meet expressed needs of the community, Contra Costa County Library is embarking on the Readers Initiative to reintroduce an important relationship between individuals and their fondest library memories (what the strategic plan refers to as the 'evocative library'). By reestablishing this critical relationship the library will be well positioned to greet current and lapsed users while also creating relationships with new users. Central to this is making sure the library is a welcoming place in how it greets people and how it presents products and services. This grant will facilitate contracting with a library consultant to provide

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **10/09/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 9, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Walt Beveridge  
925-608-7730

cc:

assessments and recommendations for the user experience in library spaces as well as provide a plan for implementation and staff training on best practices.

CONSEQUENCE OF NEGATIVE ACTION:

The Library will have to fund the entire cost of hiring the consultant using library funds.