



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: September 25, 2018

Subject: APPROVE a contract amendment with Protiviti Government Services, Inc., for a temporary programmer.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Contract Amendment No. 3 with Protiviti Government Services, Inc., to increase the payment limit by \$200,000 to a new payment limit of \$555,000 and extending the termination date from March 20, 2019 to September 20, 2019, for temporary placement of a computer programmer, Countywide.

FISCAL IMPACT:

100% Various Special Revenue Funds

BACKGROUND:

The Public Works Department is in the process of creating decision support

☒ APPROVE
 ☐ OTHER
☒ RECOMMENDATION OF CNTY ADMINISTRATOR
 ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/25/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
 Supervisor
 Candace Andersen, District II
 Supervisor
 Karen Mitchoff, District IV
 Supervisor

ABSENT: Diane Burgis, District III
 Supervisor
 Federal D. Glover, District V
 Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 25, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Barry Schamach,
925-313-2185

cc:

BACKGROUND: (CONT'D)

tools for asset management; the Public Works Information Technology division (IT) does not have the capacity to keep up with programming requests generated by the asset management project. The contract programming resource provided under this contract will be tasked with creating the software tools that will provide the Public Works Director and the CAO with decision support data for asset management.

On March 21, 2017, the Public Works Director approved an initial contract with Protiviti Government Services for \$85,000 for temporary placement of a computer programmer. This original contract amount was based on an estimated 'level of effort' that turned out to be too low; also, additional programming tasks have been identified that are required to complete the project (Facilities Conditions Assessment data migration & reporting, calibration of RS Means forecasts). As such, there have since been two Amendments to increase the original contract amount.

Amendment No. 1 was approved by the Board of Supervisors on August 15, 2017, increasing the payment limit by \$115, 000 with no change to the original term.

Amendment No. 2 was approved by the Board of Supervisors on January 16, 2018, increasing the payment limit by \$155,000 and extended the term from March 20, 2018 to March 20, 2019.

If approved, Amendment No. 3 will provide additional funds and time to allow for the completion of the FCA work, as well as delivery of the 'Debt Service' and 'Cost Data' applications that were identified in the original contract's Service Plan.

CONSEQUENCE OF NEGATIVE ACTION:

Without Board approval, Public Works IT will not be able to provide the Public Works Director and County Administrator with the decision support tools that are required for the effective management of the County's real estate portfolio.