



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: September 25, 2018

Subject: Governor's Office of Business and Economic Development, Technical Assistance Expansion Program Funding

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, on behalf of the Workforce Development Board, Small Business Development Center, to apply for and accept Governor's Office of Business and Economic Development grant funding in an amount not to exceed \$210,000 for the Small Business Technical Assistance Expansion Program for the period October 1, 2018 through September 30, 2019.

FISCAL IMPACT:

The County is to receive an amount not to exceed \$210,000 entirely from the State's Governor's Office of Business and Economic Development. There is a required 1:1 County match, which is budgeted for using Small Business Administration funds.

BACKGROUND:

The California Small Business Technical Assistance Expansion Program (SB TAEP) was created in 2018 to expand the capacity of small business technical assistance programs in California. These Centers provide one-on-one, confidential consulting and training to help

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/25/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Diane Burgis, District III
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 25, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Elaine Burres 608-4960

cc:

small businesses and entrepreneurs start, expend, and facilitate investment, and create jobs in California.

BACKGROUND: (CONT'D)

Eligible consulting and training services covered by the Program's grant funding includes capital access, commercialization, business plans and strategy, export assistance, sales, operations, financial management, marketing, cyber security, procurement, manufacturing assistance, emergency preparedness, business continuity, disaster recovery, increased productivity, and innovation.

The Small Business Development Center in Contra Costa County will focus on expanding the delivery of advising and training services to current and aspiring business owners throughout the County.

CONSEQUENCE OF NEGATIVE ACTION:

Without funding, the Small Business Development Center's expansion of advising and training programs to current and aspiring business owners would be curtailed.