



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 11, 2018

Subject: Contra Costa County Economic Opportunity Council Bylaws Approval

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**RECOMMENDATION(S):**

APPROVE revised Bylaws of Contra Costa County Economic Opportunity Council, as recommended by Employment & Human Services Director.

**FISCAL IMPACT:**

The Economic Opportunity Council (EOC) is 100% federally funded by the Community Service Block Grant. The reimbursement options added in this bylaw revision for low-income members have been budgeted for. There is no fiscal impact to the County.

**BACKGROUND:**

The EOC is a Community Action Advisory Board to the Community Services Bureau of Employment & Human Services Department. The EOC seeks approval of the revised bylaws governing the actions of this body. The following modifications are recommended:

- 1) Name and Authority: Grammatical corrections made. Provided federal act citation references.
- 2) Scope of Responsibilities: Grammatical clarifications.
- 3) Membership: Removed low income sector representation petition requirement of 10

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **09/11/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 11, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: CSB, (925) 681-6308

cc: Nancy Sparks, Christina Reich

signatures from members of the public.

4) Low Income seats: Add reimbursement option for EOC related expenses.

### BACKGROUND: (CONT'D)

5) Terms: Reduced seat term from 4 years to 2 years.

6) Standard of Conduct: Add provision for EOC members to follow published County Code of Conduct.

The amendments were recommended by EOC members and reviewed and approved by County Counsel.

### CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the EOC bylaws will not be amended to provide greater clarity to board functions.

### ATTACHMENTS

Bylaw change summary

Bylaws Redline copy

Bylaws Clean copy