



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 11, 2018

Subject: Humboldt State University Sponsored Programs Foundation Grant

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, on behalf of the Workforce Development Board, Small Business Development Center, to apply for and accept grant funding in an amount not to exceed \$210,000 from Humboldt State University Sponsored Programs Foundation to provide consulting, training, and business development information to business owners or potential owners throughout the County for the period January 1, 2018 through December 31, 2018.

**FISCAL IMPACT:**

County is to receive an amount not to exceed \$210,000 from Humboldt State University Sponsored Programs Foundation. There is a required 1:1 County match, of which 97% is a cash match using Small Business Administration funds, and 3% is an in-kind match.

**BACKGROUND:**

Grant funding will be used by the Workforce Development Board of Contra Costa, Small Business Development Center, to provide outreach, group and individualized training, education, and information services to small business owners and potential small business owners in Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/11/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 11, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Elaine Burres,  
608-4960

cc:



CONSEQUENCE OF NEGATIVE ACTION:

Without funding, services of the Small Business Development Center could not be delivered or expanded to business owners or potential owners throughout the County.