



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: September 11, 2018

Subject: APPROVE the Emergency Supply Storage for Clerk-Recorder Project and take related actions under CEQA.

RECOMMENDATION(S):

APPROVE the Emergency Supply Storage for Clerk-Recorder Project (Project), Martinez area. [County Project No. PD250-18008, DCD-CP#18-25] (District V)

DETERMINE the Project is a California Environmental Quality Act (CEQA), Class 1(a) Categorical Exemption, pursuant to Article 19, Section 15301 of the CEQA Guidelines, and

DIRECT the Director of the Department of Conservation and Development to file a Notice of Exemption with the County Clerk, and

AUTHORIZE the Public Works Director, or designee, to arrange for payment of a \$25 fee to the Department of Conservation and Development for processing, and a \$50 fee to the County Clerk for filing the Notice of Exemption.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **09/11/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 11, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Sandeep Singh,
925-313-2022

FISCAL IMPACT:

Estimated Project cost: \$24,000, 100% General Fund, Plant Acquisition.

BACKGROUND:

The Clerk-Recorder does not have an adequate area to store emergency supplies and proposes building a small storage room under the existing staircase in the fire rated stairwell.

The Project will involve constructing a completely contained, fire rated storage closet within the fire rated stairwell. The storage closet will be approximately 50 square feet, of which 20 square feet will be at full height. To meet fire code requirements, the access door will open directly into the adjoining public lobby.

CONSEQUENCE OF NEGATIVE ACTION:

Delay in approving the project may result in a delay of design, construction, and may jeopardize funding.

ATTACHMENTS

CEQA Document