



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
From: Jeff Carman, Chief, Contra Costa County Fire Protection District
Date: September 18, 2018

Subject: Contract Amendment for Pre-Employment Background Investigations

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with David Reuben, to increase the payment limit to \$123,000 for background investigations, with no change to the contract term of July 1, 2016 through June 30, 2019.

FISCAL IMPACT:

This amendment would increase the payment limit by \$23,750, from \$99,250, to a new total of \$123,000.

BACKGROUND:

The Contra Costa County Fire Protection District (District) conducts pre-employment background investigations for prospective employees in certain classifications. David Reuben is a licensed private investigator in the business of conducting background investigations for local and state government agencies. The District executed a contract with David Reuben for the term of July 1, 2016, through June 30, 2019, and Mr. Reuben has provided background investigations for a number of employee candidates. The District is planning on hiring two large groups of firefighters that will require pre-employment background investigations. This contract amendment will provide funding for the cost of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **09/18/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
Candace Andersen, Director
Diane Burgis, Director
Karen Mitchoff, Director

ABSENT: Federal D. Glover,
Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 18, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Jackie Lorrekovich, Chief Admin
Svcs (925) 941-3300 ext 1300

By: June McHuen, Deputy

cc:

background checks for the prospective firefighters as well as other job classifications as needed.

CONSEQUENCE OF NEGATIVE ACTION:

The District does not have the internal resources and expertise to conduct pre-employment background investigations on large groups of prospective employees. Additionally, using a contractor provides for a degree of objectivity and removes any potential conflict of interest.