



Contra
Costa
County

To: Board of Supervisors
From: Todd Billeci, County Probation Officer
Date: September 11, 2018

Subject: Authorize Fleet Manager to Purchase Transit Connect Cargo Van

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fleet Manager to execute, on behalf of the Probation Department, a purchase order with Downtown Ford Sales of Sacramento in an amount not to exceed \$28,000 to procure one 2019 Ford Transit Connect Cargo Van.

FISCAL IMPACT:

\$28,000: 100% General Fund.

BACKGROUND:

Since 2001, the Probation Information Technology (IT) division has utilized a Ford Windstar van to transport computer equipment to our institutions and field offices. This is a passenger vehicle and is not specifically designed to transport equipment. While it does have a removable third row, removing it is difficult. After reviewing the needs of the IT division it was determined that a Ford Transit Connect Cargo Van was the more appropriate vehicle. Probation will not be increasing their fleet. The intention is to replace the 2001 Windstar with a 2019 Ford Transit Connect Cargo Van. The 2001 Windstar van is 17 years old and is in need of repairs. Acquiring a cargo van will enable IT staff to more effectively transport equipment.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **09/11/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 11, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Danielle Fokkema,
925-313-4195

By: June McHuen, Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Probation Department will not have the proper vehicle necessary for IT staff.