



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: January 22, 2019

Subject: Reassign Positions from Administrative Services to Aging and Adult Services and Cancel One Position in the Employment and Human Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22337 to reassign eleven positions and incumbents (represented) from Department 0501 (Administrative Services Bureau) Org 5140 and one position and incumbent from Department 0501 Org 5101, to Department 0503 (Aging and Adult Services Bureau) Org 5315, and cancel one vacant Senior Social Services Information Systems Analyst, as specified in Attachment A, in the Whole Person Care program in the Employment and Human Services Department.

FISCAL IMPACT:

Upon approval, this action will have a salary and benefit cost shift from the Administrative Services Bureau (0501) to the Aging and Adult Services Bureau (0503). The appropriations are established in the FY 2018/19 budget. Actual costs for these positions have been journaled to the correct dept/org. This action will eliminate the need for future correction journals.

Cancelling the vacant Sr. Social Services Information Systems Analyst position in the Whole Person Care Pilot Program (WPC), will decrease costs by \$149,906. A November 13, 2018 Board item (c. 24), added a Social Service Program Assistant to the Aging and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **01/22/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 22, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Jami Napier, Deputy

Contact: Michelle Fregoso
(925) 608-5025

Adult WPC program, at a cost of \$93,393. The requested cancellation complements the aforementioned Board item, resulting in a net cost decrease.

FISCAL IMPACT: (CONT'D)

These positions are funded by the Health Services Department's Community Connect - Whole Person Care Grant from the California Department of Health Care Services. There is no net cost to the County. (100% State)

BACKGROUND:

The Employment and Human Services Department (EHSD) WPC program, currently includes seven Social Worker I positions, two Social Worker III positions, one Social Work Supervisor II position, one Division Manager position, three Social Service Employment Placement Counselor positions, three Social Service Program Assistant positions, and one Senior Social Service Information Systems Analyst position. The vacant Senior SS Info Systems Analyst is to be cancelled because it is no longer programmatically needed. All other positions need to reside in the Aging and Adult Services Bureau, which will require moving 12 positions from the Administration Services Bureau.

WPC positions were originally added in Administration Services (Department 0501 Org 5140) in FY 17/18; however, in FY 18/19 these positions were budgeted in Adult and Aging Services (Dept. 0503 Org 5397). Due to administrative oversight, the actual positions were not moved to Adult and Aging Services when a separate organization code (5315) was established on 7/1/18 to house costs for Whole Person Care. Costs for these positions have been journaled to the new organization. This action completes the accounting move of these positions to the new Org 5315 so that future journals are not necessary.

On January 16, 2019, the County met and conferred with Local 512 and the proposed actions, including the cancellation, were agreed upon.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Department's budget will not align with its position management data, and the County will not be able to maximize efficiency in administering the WPC program.

ATTACHMENTS

Attachment A

P300 22337