



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Dianne Dinsmore, Human Resources Director  
Date: August 14, 2018

Subject: Establish Chief Information Technology Security Officer - Exempt

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 22333 to re-activate the Deputy Director Chief Information Security Officer-Exempt (LWS1) classification, retitle the class to Chief Information Technology Security Officer- Exempt; reallocate the class to salary plan and grade B85 2212 (\$10,979-\$13,345) and add one (1) position; and cancel one (1) vacant Information Systems Programmer Analyst IV (LPNB) position #4 (represented) at salary plan and grade ZA5 1787 (\$7,205-\$9,656) in the Department of Information Technology.

**FISCAL IMPACT:**

The maximum net annual impact is \$124,338. DoIT charges for all services and these charges include revenue generated from non-general fund departments and other public agencies. The increased cost will be 100% offset from charges to user departments.

**BACKGROUND:**

DOIT requested establishment of the Chief Information Technology Security Officer classification. The focus of the classification will be on design, development, implementation, operation and maintenance of Countywide information security programs that are designed to protect the confidentiality, integrity and availability of all information,

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **08/14/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 14, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Marc Shorr  
925-608-4071

cc:

voice, mobile, data network, application and computer infrastructure and their associated information assets. The Chief Information Technology Security Officer will create a

### BACKGROUND: (CONT'D)

comprehensive security strategy and programs, formulate security policies and procedure to assure full compliance with applicable federal, state, and local laws, ordinances and guidelines. Creation of this classification will allow the County Department of Technology to standardize and centrally deliver IT Security and disaster recovery services.

### CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, the Security division of DoIT will not be able to properly support the critical County Security program and could lead to severe negative impacts to all County Departments.

### ATTACHMENTS

P300 22333 DoIT Chief Security Position