



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: August 14, 2018

Subject: Contract with Rubicon Programs Incorporated for WIOA America's Job Center of California Operations & Adult and Dislocated Worker Career Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Rubicon Programs Incorporated, a non-profit corporation of California, in an amount not to exceed \$1,050,000, to operate and manage America's Job Center of California (AJCC), and deliver Adult and Dislocated Worker (A/DW) Career Services to County residents under the Workforce Innovation and Opportunity Act (WIOA), for the period of August 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This will increase department expenditures by \$1,050,000.00 to be funded 100% Federal funds from WIOA revenues.

BACKGROUND:

On September 13, 2017, the Workforce Development Board (WDB) Executive Committee approved the development and release of a Request for Proposal (RFP) to procure AJCC operations and management, and delivery of A/DW Career Services under the WIOA. Since 2000, the WDB has provided these services under the administrative entity of Contra Costa County Employment and Human Services Department (EHSD). The County Board of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/14/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 14, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I
Supervisor

By: June McHuen, Deputy

Contact: Gina Chenoweth 8-4961

cc:

Supervisors approved the release of RFP 1158 for these services on October 24, 2017 for a maximum amount of \$1,500,000.

BACKGROUND: (CONT'D)

This Contract will meet the intent of WIOA legislation to equip workers with the skills necessary to meet business needs and to provide businesses with access to the talent pool needed to compete in their local, regional, and global economies. Contractor will be operating the AJCC locations throughout the County, providing A/DW career services, and coordinating communications and services of 12 community-based organizations and education entities in the County.

Contractor will be providing job seekers with education, job-driven training, and support services, improving services to business, enhancing program coordination, streamlining service delivery, utilizing new technology, and increasing the flexibility of governance, by aligning programs and services with common goals.

CONSEQUENCE OF NEGATIVE ACTION:

The EHSD will be unable to provide adequate career services to adult and dislocated workers.

CHILDREN'S IMPACT STATEMENT:

The services provided under this contract support three of the five of Contra Costa County's community outcomes: (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing career support services for families of adult and dislocated worker.