



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: August 7, 2018

Subject: Contract with Richmond Community Foundation for SparkPoint Career Center and Volunteer Tax Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Richmond Community Foundation, a non-profit corporation of California, in an amount not to exceed \$138,894, to provide SparkPoint Career Center and Volunteer Tax Services to low-income Bay Point residents, for the period of July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This will increase department expenditures by \$138,894 to be funded California Work Opportunity and Responsibility to Kids (CalWORKs) which is designated 15% State revenue and 85% Federal revenue.

BACKGROUND:

Richmond Community Foundation (RCF) was selected from a competitive procurement, Request for Interest (RFI) #641 to provide SparkPoint Career Center and Volunteer Tax Services in East Contra Costa County. The SparkPoint Career Center (Career Center) provides a multitude of services and support to low-income residents in East Contra Costa County and offers free volunteer tax preparation assistance year-round. Services provided

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/07/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 7, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Candace Andersen, District II
Supervisor

By: June McHuen, Deputy

Contact: Gina Chenoweth 8-4961

cc:

under this Contract are targeted to the Bay Point community.

BACKGROUND: (CONT'D)

Additionally, RCF is the East bay Regional Industry Sector Partnerships Coordinator, facilitating coordination and alignment of East Bay Regional industry sectors, implementation of protocols for data sharing, developing regional industry-focused asset maps, managing shared document systems, managing the East Bay Regional Planning Unit (EBRPU) website, and providing monthly reports to EBRPU.

CONSEQUENCE OF NEGATIVE ACTION:

Contra Costa County will not be able to provide the Bay Point community of East County with targeted career and free income tax preparation services.

CHILDREN'S IMPACT STATEMENT:

The services provided under this contract support three of the five Contra Costa County community outcomes: (3)"Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5)"Communities that are Safe and Provide a High Quality of Life for Children and Families” by providing multitude of services and support to low-income residents in East Contra Costa County and free volunteer tax preparation assistance.