Contra Costa County

To: **Board of Supervisors**

From: Kathy Gallagher, Employment & Human Services Director

Date: August 7, 2018

Subject: Contract with Richmond Community Foundation for SparkPoint Career Center and Volunteer Tax Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Richmond Community Foundation, a non-profit corporation of California, in an amount not to exceed \$138,894, to provide SparkPoint Career Center and Volunteer Tax Services to low-income Bay Point residents, for the period of July 1, 2018 through June 30, 2019.

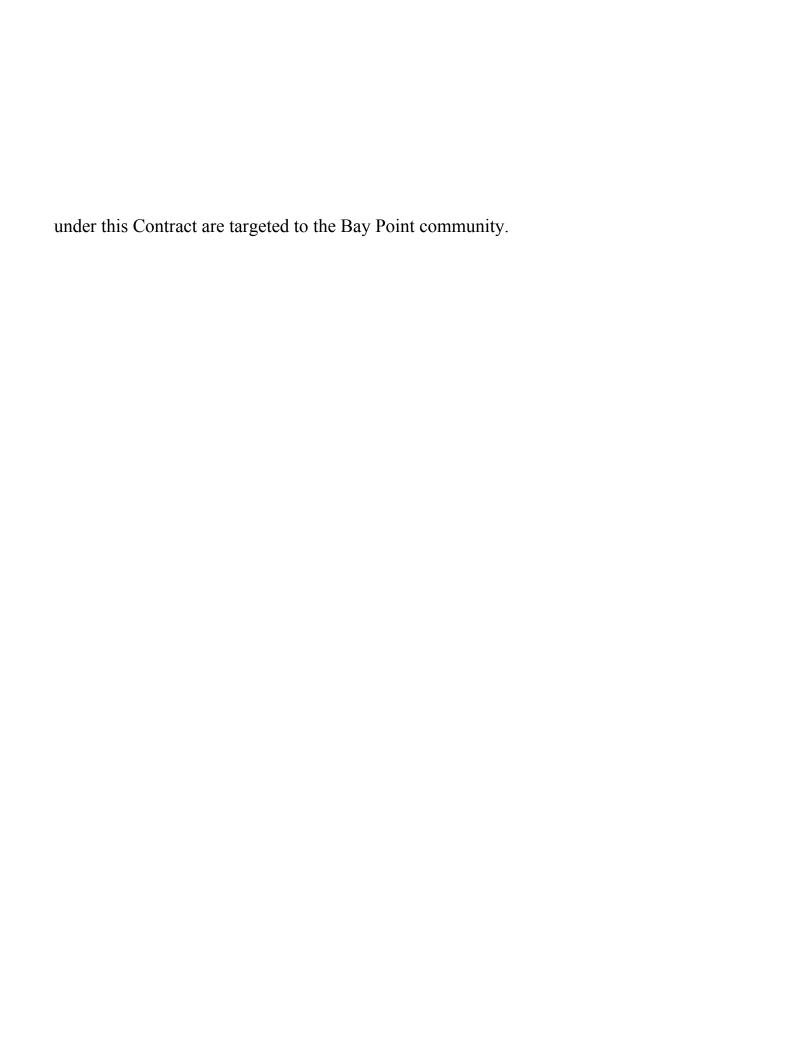
FISCAL IMPACT:

This will increase department expenditures by \$138,894 to be funded California Work Opportunity and Responsibility to Kids (CalWORKs) which is designated 15% State revenue and 85% Federal revenue.

BACKGROUND:

Richmond Community Foundation (RCF) was selected from a competitive procurement, Request for Interest (RFI) #641 to provide SparkPoint Career Center and Volunteer Tax Services in East Contra Costa County. The SparkPoint Career Center (Career Center) provides a multitude of services and support to low-income residents in East Contra Costa County and offers free volunteer tax preparation assistance year-round. Services provided

| ✓ APP | PROVE | OTHER |
|--|---|--|
| ▼ RECOMMENDATION OF CNTY ADMINISTRATOR | | |
| Action of Board On: 08/07/2018 APPROVED AS RECOMMENDED OTHER | | |
| Clerks Notes: | | |
| VOTE OF SUPERVISORS | | |
| | | |
| AYE: | John Gioia, District I Supervisor | |
| | Diane Burgis, District III Supervisor | I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown. |
| | Karen Mitchoff, District IV | ATTESTED: August 7, 2018 |
| | Supervisor Federal D. Glover, District V Supervisor | David Twa, County Administrator and Clerk of the Board of Supervisors |
| ABSENT: | Candace Andersen, District II Supervisor | By: June McHuen, Deputy |
| Contact: | Gina Chanoweth 8 1061 | |



BACKGROUND: (CONT'D)

Additionally, RCF is the East bay Regional Industry Sector Partnerships Coordinator, facilitating coordination and alignment of East Bay Regional industry sectors, implementation of protocols for data sharing, developing regional industry-focused asset maps, managing shared document systems, managing the East Bay Regional Planning Unit (EBRPU) website, and providing monthly reports to EBRPU.

CONSEQUENCE OF NEGATIVE ACTION:

Contra Costa County will not be able to provide the Bay Point community of East County with targeted career and free income tax preparation services.

CHILDREN'S IMPACT STATEMENT:

The services provided under this contract support three of the five Contra Costa County community outcomes: (3)"Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5)"Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing multitude of services and support to low-income residents in East Contra Costa County and free volunteer tax preparation assistance.