



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: September 11, 2018

Subject: APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with HELIX Environmental Planning, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with HELIX Environmental Planning, Inc., in an amount not to exceed \$350,000 to provide on-call environmental services for the period September 15, 2018 through September 14, 2021, Countywide.

FISCAL IMPACT:

Work performed under this on-call contract is funded by (45%) Flood Control Funds, (45%) Local Road and Transportation Funds, (6%) various Capital Facilities Funds and (4%) Airport Enterprise Funds.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/11/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 11, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Trina Torres, (925)
313-2176

BACKGROUND:

Contra Costa County Public Works Department (Dept.) builds and maintains road infrastructure in unincorporated Contra Costa County (County), flood control infrastructure within formed drainage areas throughout the County, and operates two airports (in Concord and Byron). Typical projects include new construction, maintenance and improvements of existing public infrastructure facilities, including but not limited to roadways, airports, bridges, flood control basins and drainages.

As a public agency, projects must comply with a number of federal, state, and local environmental regulations, including but not limited to Federal Highway Administration/California Department of Transportation Requirements, National Environmental Policy Act, National Historical Preservation Act, California Environmental Quality Act, federal Clean Water, federal and state Endangered Species Acts, Porter-Cologne Water Quality Act, East Contra Costa County Habitat Conservation/Natural Community Conservation Plan, as well as with other responsible agency protocols, guidelines, and regulations.

The Dept. has the need for “On-Call Environmental Services” to assist with environmental compliance in support of various Projects. “On-Call Environmental Services” includes but is not limited to, assessment of potential project impacts, documentation of the findings and recommended measures to avoid, minimize, and mitigate potential impacts, and construction monitoring to ensure compliance with applicable environmental regulations and agency permit conditions.

After a solicitation process and Caltrans confirmation, this firm was selected as one of nine firms to provide “On-Call Environmental Services” for approximately three (3) years to assist Dept. environmental staff with obtaining environmental compliance.

CONSEQUENCE OF NEGATIVE ACTION:

If the Contract is not approved, necessary “On-Call Environmental Services” clearances may not be completed in a timely manner and necessary environmental clearances may not be obtained, which may jeopardize funding and delay design and construction of various flood control, road, and airport projects.