



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: February 24, 2009

Subject: Adoption of Personnel Rules for IHSS Public Authority

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**RECOMMENDATION(S):**

Acting as the Governing Body for the In-Home Supportive Services Public Authority (IHSS PA) ADOPT Resolution No. 2009/ which implements personnel rules to be used by the IHSS PA, as recommended by the County Administrator.

**FISCAL IMPACT:**

No fiscal impact from adopting of these rules.

**BACKGROUND:**

The In-Home Supportive Services Public Authority (IHSS PA) provides oversight of providers of services in the community, maintains a provider registry, enrolls providers into the payroll system, and provides other support services to the IHSS program. Historically, the employees of the IHSS Public Authority have been provided similar benefits as provided to employees of Contra Costa County. As a separate employer, the IHSS PA needs specific personnel rules in order to operate efficiently. These personnel rules are similar to the County's Personnel Management Regulations (PMRs) which guides County employment. However, because the IHSS PA employees are not governed by the County PMR's, separate rules should be adopted by the Board acting as the Governing Body for the IHSS PA.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **02/24/2009** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Gayle B. Uilkema, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Susan A. Bonilla, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 24, 2009

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Celicia Nelson, Deputy

Contact: Dorothy Sansoe,  
335-1009



## ATTACHMENTS

Resolution No.

2009/56

IHSS Personnel Rules