



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: August 14, 2018

Subject: REFERRAL TO FINANCE COMMITTEE - CENTRAL REPORTING OF GRANTS

RECOMMENDATION(S):

REFER to the Finance Committee a proposal to create a central reporting process for County grants.

FISCAL IMPACT:

No immediate fiscal impact.

BACKGROUND:

Contra Costa County receives hundreds of grants each year, yet there is no central grant policy regarding application, tracking, and review for service sustainability. Minimally a tracking system is recommended to include who the grant is from, the amount awarded, the term, match (if any), services required, and a plan regarding sustainability.

This action refers to the Finance Committee the development of a central grant reporting policy for all departments

CONSEQUENCE OF NEGATIVE ACTION:

The issue would not be reviewed by a standing committee of the Board of Supervisors.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **08/14/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: John Gioia, District I
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 14, 2018

David Twa, County Administrator and Clerk of the Board of
Supervisors

Contact: Lisa Driscoll, Finance
Director (925) 335-1023

By: June McHuen, Deputy

