



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Todd Billeci, County Probation Officer  
Date: August 7, 2018

Subject: Purchase Order Amendment – Sysco Food Service

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute a purchase order amendment with Sysco Food Service, Inc., on behalf of the Probation Department, to increase the amount by \$200,000 to a new total of \$1,360,000 and extend the term from July 31, 2018 to December 31, 2018 for the purchase of bulk foodstuffs for detained residents at the county juvenile facilities.

**FISCAL IMPACT:**

The cost of \$200,000 is funded through County General Fund as part of the Probation Department's operating budget.

**BACKGROUND:**

The Probation Department is required to provide residents detained at the Juvenile Hall and the Orin Allen Youth Rehabilitation Facility with three meals and two snacks each day. These meals must conform to the guidelines of title 15 article 9 section 1461 CCR. In addition to the state mandated guidelines breakfast and lunch must meet the requirements of the Hunger Free Kids Act of 2010 (HFKA) to qualify for reimbursement through the National School Lunch Program. Recent changes to the HFKA have mandated specific

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **08/07/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: Candace Andersen, District II  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 7, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Danielle Fokkema,  
925-313-4195

cc:

bidding and purchasing requirements. The purpose of this board order is to add funding and extend the effective date of purchase order 05096 to allow time to prepare, issue and evaluate an RFP in accordance with the with the new mandates of the HFKA; most noticeably the buy American provisions.

CONSEQUENCE OF NEGATIVE ACTION:

The Probation Department will not have the necessary bulk foodstuffs to feed detained juveniles and the department will fail to be in compliance with Title 15 CCR.

CHILDREN'S IMPACT STATEMENT:

This action supports two of the community outcomes established in the Children's Report Card: 1) "Children and Youth Healthy and Preparing for Productive Adulthood" and 2) "Communities that are Safe and Provide a High Quality of Life for Children and Families."