



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Jeff Carman, Chief, Contra Costa County Fire Protection District
 Date: September 11, 2018

Subject: Add one (1) Fire Inspector I position and cancel one (1) Fire Inspector II position in the Contra Costa County Fire Protection District

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22335 to add one (1) Fire Inspector I (RJWJ) (represented) position at salary plan and grade 4N5 1528 (\$5,975-\$8,007) and cancel one (1) Fire Inspector II (RJVB) (represented) position 5281 at salary plan and grade 4N5 1793 (\$7,771-\$10,414) in the Contra Costa County Fire Protection District.

FISCAL IMPACT:

Approval of this action will result in cost savings of approximately \$117,000 in the first year, including an estimated \$68,300 in employer retirement costs.

BACKGROUND:

The classification of Fire Inspector I is a general (i.e., non-safety) classification established pursuant to Position Adjustment Resolution No. 21427. Incumbents perform non-safety related code enforcement, plans review, inspections of non-hazardous occupancies, public education, and other related duties.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **09/11/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Diane Burgis, District III Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 11, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Holly Trieu
 925-941-3300 Ext 1303

cc: Holly Trieu

The classification was established to allow the Contra Costa County Fire Protection District to

BACKGROUND: (CONT'D)

create a cost effective staffing structure by replacing certain vacant Fire Inspector II positions with Fire Inspector I positions when appropriate.

Use of the Fire Inspector I classification helps to ensure the District is in compliance with State and local mandates at a lower salary and benefits cost than exclusive use of the Fire Inspector II safety classification.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the District will have a higher-level safety position performing lower level non-safety work functions such as code enforcement, plan review, inspections of non-hazardous occupancies, and public education.

ATTACHMENTS

AIR 34557 P300 22335 Add Cancel BOS 9.11.2018