



Contra Costa County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: August 7, 2018

Subject: Add one permanent Registered Nurse position in the Health Services Department.

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22330 to add one permanent Registered Nurse position (VWXG) at salary plan and grade L32-1880 (\$8,554-\$10,683) in the Health Services Department. (Represented)

FISCAL IMPACT:

This action results in an annual salary cost of approximately \$203,389, which includes pension costs of \$45,511. The position will be funded by Contra Costa Health Plan (CCHP) member premiums.

BACKGROUND:

The Health Services Department is requesting to add a Registered Nurse position to the Contra Costa Health Plan. The primary purpose of this position is to ensure compliance with the new medical record review requirement. Facility Site Reviews (FSR) of Primary Care Providers, OB/GYN's, High Volume Specialists, non-accredited facilities and high-risk providers such as DME Orthotics and Prosthesis, Home Health and added areas of provider orientation and training are required to meet state regulations and National Committee of Quality Assurance (NCQA) accreditation. It is a requirement for the individual performing

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/07/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Candace Andersen, District II
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 7, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Adrienne Todd,
925-957-5265

cc:

the FSRs to be a registered nurse and to be

BACKGROUND: (CONT'D)

certified by DHCS as a facility site review nurse. This individual would also function as a community provider liaison for the health plan community provider network, participate in the CCHP Appeals Committee and quarterly Community Provider Meeting, perform required new provider orientation and on-going training of new and existing providers.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this request will limit the Contra Costa Health Plan's ability to immediately address and ensure compliance with new medical record review requirements outlined in State and Federal regulations.

ATTACHMENTS

P300 #22330 - Add Registered Nurse Position